

**Boone Area Library Board of Trustees Meeting
Tuesday, August 15, 2023**

Call to Order: The meeting was called to order at 7:02 pm by Chair Chrissy Mittura. Those in attendance were Trustees Chrissy Mittura, Robin Fox, Nicole Sapna, Kendra Hettel, Noemie Eardley and Library Director Mirielle Vasselli.

Minutes: The Minutes of the July 2023 meeting were reviewed. Nicole motioned to accept the minutes. Kendra seconded. Motion passed.

Report of the Director: Presented by Mirielle . Highlights:

- Circulation numbers and computer usage are way up
- Mirielle attended the Christmas in Birdsboro meeting
- The new YA Book Club will meet the first Tuesday of the month. Members will need to be 17 or above unless they have parental consent. We are also investigating starting a new Middle School book club.
- There will be an author signing on Tuesday October 17th
- Wine Pull ads have been created
- Ashley has created a patron survey

Report of the Treasurer: Presented by Kendra . Highlights:

- Kendra and Penny are working on gathering audit materials.

Motion to approve by Chrissy. Noemie seconded. Motion passed.

Report of the Chair and the Trustees:

- Everyone has received the Trustees Talk material
- The next BCPL Meeting is on 8/16/23.
- Alternate dates and formats were discussed for the September and November 2023 meetings. The official October and December meetings will be held as originally scheduled.

Committee Reports

Report of the Grant Committee: Highlights:

- Keystone Grant-We will need a copy of the deed and an AUN number.

Report of the Fundraising Committee: Highlights:

- Wine Pull is being held on November 4th. -Flyer has been updated. We are still looking for donations. Tickets will be \$30.00/Non-Drinking \$20.00
- Christmas in Birdsboro is December 9th. It was decided to have food, games and a Gingerbread contest.
- Moe's fundraiser in September? Kendra is working on a date.

Report of the Property Committee: Highlights:

- There is a leak in the bathroom. It is a drip pipe from the HVAC system. There is a crack in the coupler. The estimate was \$1,497.00 to fix. We will check with the HVAC repairman to get his opinion.
- Front Door-Multiple bids have been received. We are still waiting for other bids.
- The alarm went off Sunday. It may have been caused by a bad storm.

Human Resources:

Nothing to report.

Report of the Policy Committee:

- The Service Policy was discussed

Old Business: None

New Business: None

Adjournment: At 9:00 Kendra made a motion to adjourn the meeting and Noemie seconded. The motion passed. The next meeting is October 17, 2023 at 7pm.

Respectfully submitted,
Robin Fox, Secretary

Approved 10/17/23