

UNION TOWNSHIP
Board of Supervisors
Meeting Agenda
September 18, 2025

Regular meeting called to order 7:00pm.

Pledge of Allegiance and Moment of Silence

Announcement(s)

***Public Comment(s) (Agenda Items Only)**

Financial Reports:

Treasurer's Report: (as of 8/31/2025)

Fund Balances:

General Fund - (\$1,193,459.07)
EAC Fund – (\$5,092.83)
State Fund – (\$208,838.88)
Park & Recreation Fund – (\$1,487.91)
Subdivision Imp. Account (128,823.92)

Capital Reserve - (\$204,543.18)
Escrow Fund – (\$16,716.73)
Road Ordinance Escrow – (\$1,001.02)
Petty Cash (89.61)
Playground Grant (\$10.11)

Schwab Investments

Schwab US Treasury Ultra (General)
 Money Market (\$1,082,043.00)
CD's Investment Schwab (\$1,000,000.00)
Schwab US Treasury Ultra (Capital)
 Money Market - (\$1,220,798.00)

Tompkins Bank Investments

General Fund CD \$499,000.00
Capital Reserve CD \$102,403.00
Park & Recreation CD \$21,907.00
Road Fund CD \$15,179.00

Revenue Balances:

EIT – (\$520,085.02)	Real Estate – (\$758,916.35)
LST – (\$19,801.88)	Real Estate Transfer – (\$40,724.88)

Loans:

Truist Bank	\$515,000	Balance (\$254,173.08) as of 8/31/25
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Payment of bills: August 16, 2025 – September 12, 2025
General Fund - \$138,435.04

Approval of Minutes: August 21, 2025, Board of Supervisors Meeting & August 25, 2025, Special Meeting Board of Supervisors

Business:

1. **Rally Cap Tournaments** – Steve Crawford update on Union Meadows Field
2. **Ordinance 2025-03** - Motion to enact of Ordinance #2025-03 Amends Ordinance 2024-02 and the Code of the Township of Union, Chapter 185 entitled "Vehicles and Traffic", Article VI entitled "Snow and Ice Emergency", to amend Section 185-30 entitled "Snow and Ice Emergency", to amend Section 185-30 Entitled "Declaration of Snow and Ice Emergency" to add additional streets to the designated Snow Emergency Routes. (Adding Buckingham Reserve Streets)

3. **Advertise Public Hearing** - Authorize Solicitor to advertise the SALDO and Zoning amendments for a public hearing and enactment at the October 16, 2025, Board of Supervisors meeting:
 - AMEND THE CODE OF THE TOWNSHIP OF UNION, CHAPTER 200 ENTITLED "ZONING", TO RENAME THE "Q/L QUARRY/LANDFILL DISTRICT" TO THE "Q QUARRY DISTRICT", TO AMEND AND REPUBLISH THE OFFICIAL ZONING MAP TO REFLECT SUCH CHANGES, AND TO REMOVE "SOLID WASTE DISPOSAL FACILITIES" USE AS A USE PERMITTED IN THE Q QUARRY DISTRICT
 - AN ORDINANCE OF THE TOWNSHIP OF UNION, BERKS COUNTY, PENNSYLVANIA, AMENDING THE CODE OF THE TOWNSHIP OF UNION, CHAPTER 172 ENTITLED "SUBDIVISION AND LAND DEVELOPMENT", TO RENAME THE "Q/L QUARRY/LANDFILL DISTRICT" TO THE "Q QUARRY DISTRICT"
4. Authorize Solicitor to advertise a Joint Conditional Use Hearing and Zoning Hearing for 31 Davidheiser Rd (Bell Property) on October 23rd at 6:00 p.m.
5. **Resolution 2025-23** – Appointing Taxpayers to serve on the Geigertown Area Joint Authority. Adopt Resolution correcting terms for Lee Bunczk and Heather Heltzinger and appointing Nelson Ott, Jr., as Joint Citizen Appointment to replace Margaret MacLean (appt to vacancy in Robeson Twp) for the remaining term to expire 12/31/26.
6. **Resolution 2025-24** – Authorizes and approves a fee for the Annual Inspection of properties performed pursuant to a Condition of a Zoning Hearing Board Decision or a Conditional Use Decision in the amount of \$500.00.
7. **Daniel Boone School District** - Discuss Scholarship
8. **Discuss Fire Works Ordinance**
9. **2026 MMO Approval** - Motion to accept The Pennsylvania Municipal Retirement System Minimum Municipal Obligation worksheet for Plan Year 2026 and authorize the Township Manager to sign and return. Payment required for the Township into the Plan is \$15,960.00.
10. **Township Building** - Discuss Proposal received from Clark
 - Replace 2 dehumidifiers at a cost of \$4,000.00 each
11. Discuss letter to be sent to State Parks regarding stormwater runoff on Center Road.
12. **Draft 2026 Budget**

Reports/Comments:

- BUFD
 - Discuss Township support for grant application on a command/duty vehicle.
- Roadmaster

- Engineer
- Solicitor

Other Committee/Board Comments:

- Park & Recreation Board – Bob Erb, Chair

Correspondence:

***Public Comment (Non-Agenda)**

Board Member (BOS) Comments:

Executive Session – Pending Litigation

Adjournment:

Upcoming Meetings

- **10/01/25 Planning Commission 6:00PM**
- **10/09/2025 – UTMA – 6:30pm**
- **10/16/2025 – Board of Supervisors 7:00PM**

***Public Comment Policy** – As adopted by Resolution **2024 -13** Union Township taxpayers and residents shall have an opportunity, to comment on matters of concern, or action, or deliberation which are or may be before the Union Township Board of Supervisors and currently on the Township Agenda. Matters not on the agenda shall be commented upon at the close of the meeting under Public Comment. This period of time is for comments only is not a time to engage in a question and answer or debate with the Board. Comments from the Board are at the option of the Board. The Board retains the option to accept all public comments at this time. The time allocated for the public comment period will be limited to three minutes per person. The Board of Supervisors has the right to extend a speaker's time at their sole discretion. Both residents and non-residents shall provide their names and addresses to the Township Secretary to record in the minutes. Anyone who refuses to provide their name and address may not be recognized to speak. Anyone who conducts themselves in an inappropriate manner (as determined by the Chair) may be asked to leave the meeting. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the Township to comment, the Board may defer the comment period to the next regular meeting.