

**APPLICATION/APPEAL TO THE ZONING HEARING
BOARD OF UNION TOWNSHIP**

Instructions for preparing this form:

- A. All questions that apply to the application should be fully answered. If all questions are not answered, the application shall be returned.
- B. If you need more space, use blank sheets but please use paragraph numbers corresponding with this application.
- C. Photos or other exhibits are useful to the Zoning Hearing Board and are encouraged to be attached to this application. This application should include items such as lot dimensions and locations of building (both planned and present).
- D. The application must be signed by all applicants, and the affidavit must be notarized by a Notary Public or District Justice. Consent of the owner, where applicable, should be completed.
- E. Important property rights are involved with this application, and you may desire to seek the advice of an attorney before filing this application.
- F. The date this application is considered filed shall be the date noted below and not the date the application was completed or notarized.

THIS APPEAL PETITION HAS BEEN RECEIVED BY ME THIS _____ DAY OF _____, 20__.

Township Secretary

Note: The Township Secretary is not authorized to receive any application not accompanied by the required fee.

1. Give full names, addresses and telephone numbers of applicant(s):

2. Do you own the property covered by this appeal? ___ YES ___ NO
If not, give the full name, address and phone number of the owner:

3. a. If you do not own the property, what is your interest in the property?

b. Attach the written authority from owner (or controlling document, lease or rental agreement) that allows the applicant to make this application.

4. Check the type of relief you are seeking:

- Appeal from municipal officer or engineer or an appeal from a zoning violation (include \$500.00 fee with this application).
- Application for variance from Zoning Ordinance. (include \$500.00 fee with this application).
- Application for special exception which is expressly provided for in Zoning Ordinance (include \$500.00 fee with this application).
- Substantive or procedural challenge to a Union Township Zoning Ordinance or Subdivision and Land Development Ordinance (include \$2,000.00 fee with this application).
- Application for conditional use (include \$500.00 fee with this application).

- () Application for a curative amendment to the Union Township Zoning Ordinance (include \$2,000.00 fee with this application).
- () Application for an amendment to the Union Township Zoning Ordinance or Subdivision and Land Development Ordinance (include \$300.00 fee with this application).
- () All other zoning-related proceedings (except planning approvals of PRDs and subdivision and land developments), whether before the Union Township Zoning Hearing Board or the Board of Supervisors of Union Township (include \$500.00 fee with this application).

5. Give a brief description (i.e. lot size, square footage and dimensions) and location of the real estate covered by this appeal.

6. Include a copy of the latest deed to the property (including and recorded easements) and the Volume and Page numbers where the deed is recorded in the Berks County Recorder of Deeds Office.

7. Please provide the following:

Present zoning classification: _____

The present and future improvements: _____

The present use of the property: _____

8. a. Please provide the Article and Section of the Union Township Zoning Ordinance of 1995 from which relief is desired: _____

b. Please provide in detail the relief sought by this application and why it should be granted: _____

c. If a substantive or procedural challenge to the validity of the Union Township Zoning Ordinance or Subdivision and Land Development Ordinance, please provide in detail the grounds for such a challenge: _____

d. If a variance is requested, please provide the specific details regarding the unnecessary hardship allegedly imposed upon you, how this hardship arose, and the unique physical circumstances of the property necessitating approval: _____

e. If this is an appeal from the ruling of an administrative official, please attach a copy of the ruling and:

Identify the ruling which has been made against you: _____

The reason why you feel the ruling was wrong: _____

9. Describe what you intend to do with the property if the relief you request is granted (feel free to include sketches or drawings): _____

10. List the names, addresses and telephone numbers of all property owners who border On or who are located within 500 feet of the property.

11. Will you be represented by an attorney? YES NO.

If yes, my attorney is: Name: _____

Address: _____

Phone: _____

THIS APPEAL PETITION is executed by applicant(s) this _____ day of _____, 20____.

Applicant(s)

The owner(s) of the real estate subject to this application hereby authorizes the appropriate township officials and representatives to view and inspect the property which is the subject of this application at any time during the pendency of the application and the construction related thereto.

Owner(s)

COMMONWEALTH OF PENNSYLVANIA :
: ss
COUNTY OF BERKS :

On the ____ day of _____ A.D. 20____, before me, the undersigned officer, personally appeared _____, known to me or satisfactorily proven to be the person (s) whose name is subscribed to the within application and who acknowledged that the information provided in this application is true and correct to the best of their knowledge, information and belief.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public