

**UNION TOWNSHIP**  
**Board of Supervisors**  
**Meeting Agenda**  
**August 21, 2025**

**Regular meeting called to order 7:00pm.**

**Pledge of Allegiance and Moment of Silence**

**Announcement(s)**

**\*Public Comment(s) (Agenda Items Only)**

**Financial Reports:**

**Treasurer's Report: (as of 7/31/2025)**

**Fund Balances:**

General Fund - (\$1,173,542.99)  
EAC Fund – (\$5,090.60)  
State Fund – (\$208,714.78)  
Park & Recreation Fund – (\$1,033.64)  
Subdivision Imp. Account (128,823.92)

Capital Reserve - (\$202,224.27)  
Escrow Fund – (\$16,715.73)  
Road Ordinance Escrow – (\$1,000.01)  
Petty Cash (89.61)  
Playground Grant (\$19,257)

**Schwab Investments**

Schwab US Treasury Ultra (General)  
    Money Market (\$1,000,000.00)  
CD's Investment Schwab (\$1,000,000.00)  
Schwab US Treasury Ultra (Capital)  
    Money Market - (\$1,173,917.00)

**Tompkins Bank Investments**

General Fund CD \$499,000.00  
Capital Reserve CD \$102,403.00  
Park & Recreation CD \$21,907.00  
Road Fund CD \$15,179.00

**Revenue Balances:**

EIT – (\$493,788.34)	Real Estate – (\$747,771.13)
LST – (\$13,045.78)	Real Estate Transfer – (\$34,109.88)

**Loans:**

Truist Bank	\$515,000	Balance (\$256,229.38) as of 7/30/25
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**Payment of bills:** July 12, 2025 – August 15, 2025  
**General Fund - \$90,310.60**

**Approval of Minutes:** July 17, 2025, Board of Supervisors Meeting

**Business:**

1. **Boone Area Library** – Rachel Stewart, Director
2. **Buckingham Preserve** 103 Edison Road – Property Erosion issues  
Representing Property Owner Nilda Jimenez 101 Edison Road and Dan Doyle 14 Edison Road
3. **BUFD** – Discuss future apparatus
4. **Daniel Boone School District** - Discuss Scholarship

5. **Discuss Fire Works Ordinance**

6. **Ordinance 2025-03** - Discuss adopting Ordinance 2025-03 amends Ordinance 2024-02 and the Code of the Township of Union, Chapter 185 entitled "Vehicles and Traffic", Article VI entitled "Snow and Ice Emergency", to amend Section 185-30 entitled "Snow and Ice Emergency", to amend Section 185-30 Entitled "Declaration of Snow and Ice Emergency" to add additional streets to the designated Snow Emergency Routes. Authorize Solicitor to Advertise.

7. **Resolution 2025-22** - Authorizes application for Category 4 Facilities Local Share Assessment Grant from the Commonwealth Financing Authority to be used for the purchase of:

1. 2026 108SD Freightliner Truck - \$162,053.00
2. 2025 Case Model 590SN Backhoe - \$154,250.00
3. Kubota Skid loader - \$90,747.70

8. **Sealed Bids** - Ratify the advertisement of Sealed Bids for Snow Plowing Services Buckingham Preserve to be received on October 2, 2025, considered for award on October 16, 2025 at the Board of Supervisors meeting.

9. **Township Building** - Discuss Proposals received from Clark

- Replace 2 dehumidifiers at a cost of \$4,000.00 each
- Replace condenser fan motor on heating/air condition unit at a cost of \$1,500.00

10. Ratify Renewal Schwab CD's

11. Renewal (3 months) Tompkins Community Bank CD's

- General Fund matures 8/21/25
- Park & Recreation matures 8/24/25
- Capital Reserve matures 8/24/25

**Reports/Comments:**

- BUFD
- Roadmaster
- Engineer
  - 2024 Road Project Update
  - COMCAST Phase 4 Update
  - Vista's Plan Review Update
  - Easement Descriptions for Wells 4 & 5 in the Township Park
- Solicitor
  - 2024 Road Project Extended Maintenance Bond Update
  - Snow Emergency Route Ordinance Update

**Other Committee/Board Comments:**

- Park & Recreation Board – Bob Erb, Chair
  - Michele Allen to discuss Partnership with Township under the Pa Master Naturalist Program

**Correspondence:****\*Public Comment (Non-Agenda)****Board Member (BOS) Comments:****Executive Session Pending Litigation and Informational Gathering****Adjournment:****Upcoming Meetings**

- 9/03/25 Planning Commission 6:00PM
- 9/11/2025 – UTMA – 6:30pm
- 9/18/2025 – Board of Supervisors 7:00PM

**\*Public Comment Policy** – As adopted by Resolution **2024 -13** Union Township taxpayers and residents shall have an opportunity, to comment on matters of concern, or action, or deliberation which are or may be before the Union Township Board of Supervisors and currently on the Township Agenda. Matters not on the agenda shall be commented upon at the close of the meeting under Public Comment. This period of time is for comments only is not a time to engage in a question and answer or debate with the Board. Comments from the Board are at the option of the Board. The Board retains the option to accept all public comments at this time. The time allocated for the public comment period will be limited to three minutes per person. The Board of Supervisors has the right to extend a speaker's time at their sole discretion. Both residents and non-residents shall provide their names and addresses to the Township Secretary to record in the minutes. Anyone who refuses to provide their name and address may not be recognized to speak. Anyone who conducts themselves in an inappropriate manner (as determined by the Chair) may be asked to leave the meeting. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the Township to comment, the Board may defer the comment period to the next regular meeting.