



# APPLICATION/DRIVEWAY PERMIT

**Applicant will be provided review fees, Review fees MUST be paid before building code official begins review. Non-refundable \$70.00 application fee due when filed**

Owner \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_

Contractor \_\_\_\_\_ Phone# \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Location of Proposed Driveway  
\_\_\_\_\_

Complete the following:

1. Width of Driveway \_\_\_\_\_
2. Will a pipe be installed where the driveway intersects the road? \_\_\_\_ If YES, what size pipe \_\_\_\_\_  
NOTE: Stormwater computations to determine pipe size must be based on a 10 year storm frequency.
3. What is the radius at the point of ingress \_\_\_\_\_
4. A plot plan must be drawn to scale and include the following:
  - (1) The lot being served and all bordering roadways
  - (2) The location of the driveway and all buildings, Wells, sewer systems and other structure on the lot
  - (3) If the lot exceeds a 14% grade, topographic lines must be shown
5. **STAKES** must be set at the edge of the road at the exact location of the driveway prior to submitting the application.

\_\_\_\_\_  
DATE

\_\_\_\_\_  
APPLICANT'S SIGNATURE

\_\_\_\_\_  
DATE

APPROVED \_\_\_\_\_

DENIED \_\_\_\_\_

COMMENTS  
\_\_\_\_\_  
\_\_\_\_\_

PERMIT# \_\_\_\_\_

FEE \_\_\_\_\_