

The Union Township Board of Supervisors welcomes and encourages public comment. When making public comment at any time, please state your name and address before commenting.

UNION TOWNSHIP
Board of Supervisors
April 17, 2024

Regular meeting called to order.

Pledge of Allegiance and Moment of Silence

Public Comment or Visitors: (see guidelines above - non-agenda items only)

Financial Reports:

Treasurer's Report: (as of 3/31/2024)

Fund Balances:

| | |
|--|---------------------------------------|
| General Fund - (\$2,355,760.11) | Capital Reserve - (\$12,252.08) |
| EAC Fund – (\$10,409.98) | Road Improvement - (\$704,851.47) |
| State Fund – (\$500,686.31) | Vehicle Replacement - (\$134,883.67) |
| Park & Recreation Fund – (\$14,076.74) | Building Improvement - (\$138,619.16) |
| CD (\$166,839.00) | Escrow Fund - (\$61,145.39) |
| | Petty Cash (\$89.61) |

Revenue Balances:

| | |
|----------------------|--------------------------------------|
| EIT – (\$185,689.33) | Real Estate – (\$117,054.34) |
| LST – (\$8,967.82) | Real Estate Transfer – (\$16,818.64) |

Loans:

| | | |
|-------------------------|-----------|-----------------------------------|
| Truist Bank | \$515,000 | Balance (\$288,713) as of 2/29/24 |
| Pa. Infrastructure Bank | \$650,000 | Balance (\$0) |

Payment of bills: March 16, 2024 – April 12, 2024

General Fund - \$ 113,217.86

State Fund - \$ 12,883.31

Approval of Minutes: March 20, 2024, Board of Supervisors Meeting

Business:

- a. **Union Greene Community Association – Dedication of Streets and Tree Planting:** Holly M. Setzler, Esquire, Daniel Doyle, and Keystone.
- b. **Daniel Boone Athletic Association** – Requesting donation – Jim Breen
- c. **Discuss Birdsboro Union Fire Advisory Board**
- d. **2023 Township Audit** – Accept 2023 Township audit conducted by Herbein and Co.

- e. **Comcast Agreement** - Authorize Township Solicitor's office to send draft Comcast Agreement to Brian Jeter for review.
- f. Authorize Chairman of the Board to sign agreement for the use of the Union Township conveyance pipe at Firetower Road between Amos Zook and Naomi Zook and Union Township.
- g. Authorize Chairman of the Board to sign Agreement for Nullification of Recorded Land Development Plan between H&K Group and Union Township for certain real property located in the Union Township with a Parcel Identification Numbers 88534300296662, 73534300280563/88534300280563, 88534300483952, 88534418400173, 8853441840108, 885343300478610, 88000000000015, and 88534417200635 (Birdsboro Subdivision) recorded in the Office of the Recorder of Deeds of Berks County, Pennsylvania at Plan Bk VI 274, Page 90 on September 30, 2004.
- h. Authorize Chairman of the Board to sign Professional Fee Agreement between Union Township and H&K Group, Inc. to reimburse Township for all fees, costs, and expenses for the Zoning Amendment.
- i. **Basile Minor Subdivision 188 Black Matt Road (2 lot)** - Grant time extension through August 24, 2024.
- j. **Vistas at Riverside Tentative PRD Plan Submission** - Grant time extension through June 30, 2024
- k. **2024 Road Project Award/Rejection:**
 - 1. Review Bid Results
 - 2. Award Bid

Reports/Comments:

- BUFD
- Roadmaster
- Engineer
- Solicitor

Other Committee/Board Comments:

- Park & Recreation Board – Robert Erb, Chairman
- EAC – Will be hosting a Nature Fest along with Robeson Township on Saturday, April 27th from 10am to 2pm at the park behind Fork & Ale.

Correspondence:

Received correspondence from DCED, Township was awarded \$8,175.00 under the Local Share Account 4 Grant for the purchase of a 20' Trailer.

Board Member (BOS) Comments:

Adjournment:

- **05/01/2024** - Planning – 6:00pm
- **05/09/2024** – UTMA – 6:30pm
- **05/15/2024** – Board of Supervisors – 7:00pm