

**UNION TOWNSHIP  
Board of Supervisors  
Meeting Agenda  
June 19, 2024**

**Regular meeting called to order 7:00pm.**

**Pledge of Allegiance and Moment of Silence**

**Announcement(s)**

**\*Public Comment(s) (Agenda Items Only)**

- a. Public comment on Vistas at Riverside PRD Tentative Plan Application

**Financial Reports:**

**Treasurer's Report: (as of 5/31/2024)**

**Fund Balances:**

General Fund - (\$2,929,759.56)	Capital Reserve - (\$14,240.64)
EAC Fund – (\$7,203.30)	Road Improvement - (\$704,851.47)
State Fund – (\$488,701.27)	Vehicle Replacement - (\$134,883.67)
Park & Recreation Fund – (\$14,104.98)	Building Improvement - (\$138,619.16)
CD (\$166,839.00)	Escrow Fund - (\$61,373.06)
	Petty Cash (\$89.61)

**Revenue Balances:**

EIT – (\$305,231.04)	Real Estate – (\$712,725.81)
LST – (\$18,561.75)	Real Estate Transfer – (\$29283.74)

**Loans:**

Truist Bank	\$515,000	Balance (\$284,712.12) as of 4/30/24
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**Payment of bills:** May 11, 2024 – June 14, 2024  
**General Fund - \$79,873.51**

**Approval of Minutes:** May 15, 2024, Board of Supervisors Meeting

**Business:**

- a. Dawn and Matty Carbo, 2469 E. Main St. – Food Truck
- b. **Resolution 2024-15** – Authorizes the Township Supervisors to authorize changes on Fire and EMS run cards.

c. **188 Black Matt Rd (Basile) 2 lot Minor Subdivision**

- **Waivers:**

- a. **Section 172-32. B (3)** – *Waiver request from providing sidewalks along the frontage of proposed Lot#2.*
- b. **Section 172-27. B (3) and Section 172-28. D:** *Waiver request from providing cartway widening along the frontage of proposed Lot#2.*
- c. **Section 172-32. A (3):** *Waiver request from providing vertical curb along the frontage of proposed Lot#2.*

- **Consider final plan approval** – Grant conditional final plan approval based upon SDE review letter dated May 23, 2024

d. **J.E. Cuesta, LLC Revised Final Subdivision Plan 3 lot**

- **Waivers:**

- a. **Section 172-27B (3)** – Waiver request for construction of the required 12-foot-wide roadway improvements along Red Corner Rd abutting the frontage of the subdivision and proposed lots. Fee in-lieu-of in the amount of \$12,787.20
- b. **Section 172-43B (1)** – Waiver request for dedication of land area for recreational purposes for a fee in-lieu-of dedication in the amount of \$5,800.00.
- c. **Section 172-32B (3)** – Waiver request to avoid the installation/construction of sidewalks along Red Corner Rd.
- d. **Section 172-44F (1)** – Waiver request from the requirement to provide street trees along the existing road frontage in all subdivisions

- **Consider final plan approval** - Grant conditional final plan approval based upon SDE review letter dated May 31, 2024.

e. Authorize Chairman of the Board to sign Land Development Improvement, Maintenance, and Financial Security by and between Labe Holdings II, 31 Tennessee Avenue, Reading, PA, and Union Township in the amount of \$72,983.78 for Property ID#88535302754964.

f. Authorize Chairman of the Board to sign Stormwater Controls and Best Management Practices Operations and Maintenance Agreement by and between Labe Holdings, II 31 Tennessee Avenue, Reading, PA, and Union Township for Property ID#88535302754964.

g. **2024 Road Project**

- Contract “B” – Authorize Chairman of the Board to execute Contract Document and issue Notice to Proceed.

h. **CD Investment with Tompkins Community Bank**

i. **Vistas at Riverside Tentative PRD Plan Submission** - Grant time extension through August 30, 2024.

## Reports/Comments:

- BUFD
- Roadmaster
- Engineer
- Solicitor

## Other Committee/Board Comments:

- Park & Recreation Board – Bob Erb, Chair

## Correspondence:

- Berks County Conservation District nominated the Garey Road LVR Project for the “Project of the Year” award to be presented at the CDs Annual Dinner on July 29th

## \*Public Comment (Non-Agenda)

## Board Member (BOS) Comments:

**Executive Session** – Personnel Matters, Informational Gathering Snow Plowing

## Adjournment:

## Upcoming Meetings

- **07/03/2024** - Planning – 6:00pm
- **07/11/2024** – UTMA – 6:30pm
- **07/17/2024** – Board of Supervisors – 7:00pm

**\*Public Comment Policy** – As adopted by Resolution **2024 -13** Union Township taxpayers and residents shall have an opportunity, to comment on matters of concern, or action, or deliberation which are or may be before the Union Township Board of Supervisors and currently on the Township Agenda. Matters not on the agenda shall be commented upon at the close of the meeting under Public Comment. This period of time is for comments only is not a time to engage in a question and answer or debate with the Board. Comments from the Board are at the option of the Board. The Board retains the option to accept all public comment at this time. The time allocated for the public comment period will be limited to three minutes per person. The Board of Supervisors has the right to extend a speaker’s time at their sole discretion. Both residents and non-residents shall provide their names and addresses to the Township Secretary to record in the minutes. Anyone who refuses to provide their name and address may not be recognized to speak. Anyone who conducts themselves in an inappropriate manner (as determined by the Chair) may be asked to leave the meeting. In the event that the Board determines that there is not sufficient time for residents or taxpayers of the Township to comment, the Board may defer the comment period to the next regular meeting.